



FACILITATION TEAM CHECKLIST

THE CATHOLIC SCHOOLS PARTNERSHIP

Understanding and Living the Ethos in a Catholic Primary School: A Process Centred on Conversations

1. BoM agrees on a facilitation model
2. Complete 'Ethos Reflection' resource characteristics A–E
3. Review both the input of the BoM and the facilitators in the 'Ethos Reflection' resource
4. Identify one of five characteristics for the school to work on for the coming year
5. Submit the chosen characteristic to the BoM for approval

Having received BoM approval:

6. Engage with staff using the 'Ethos Reflection' resource on your chosen characteristic
7. Engage with parents using the 'Ethos Reflection' resource on your chosen characteristic
8. Engage with fifth/sixth class students using the 'Lesson Plan' on your chosen characteristic

Having engaged with school community:

9. Review the feedback from each of group on your chosen characteristic
10. Identify one target [i.e. A1, B3, etc.] from your chosen characteristic that the school will work on over the coming year
11. Submit chosen target to the BoM for approval
12. Read the concrete suggestions provided in the booklet to assist your work on your chosen target
13. Write an end of year report on your work since the start of the year
14. Submit end of year report to the BoM for review and meet with BoM